What is funded?
- Scientific meetings (or parts of it/sessions within):
  - conferences
  - workshops
  - expert meetings
  - lectures (series);
- Preparation of grant applications;
- [Participation in] outreach activities (e.g. public debates, documentaries);
- Initiatives focused on establishing or maintaining consortia, networks, and Public and Private Partnerships;
- Initiatives in the spheres of policy development and consultancy;
- Publication costs; only for publications which are directly related to CLUE+ research, meetings and other initiatives;
- Publication in CLUES and other CLUE+ series (see below);
- CLUE+ Talent Fund (see below)
- Research/student assistantships. Related to specific initiatives, to be announced.

Before applying formally, you are kindly asked to discuss the amount of funding requested with the office of CLUE+ [clue@vu.nl]

For whom?
The funding opportunities are open to all individual researchers or research groups formally subscribed to CLUE+.

What are the assessment criteria?
All funding applications will be assessed according to a set of criteria, such as relevance to internal cohesion and collaboration within CLUE+, excellence, feasibility, expected output, visibility and matching from other parties. Applications that explicitly address the principle CLUE+ targets are prioritized (i.e. interdisciplinarity, social relevance, international collaboration, quality development and sustainability of the institute; see also the CLUE+ Policy Plan). The relevant criteria depend on the type of funding requested.

When to apply?
You can apply at any moment. However when you are applying for a grant with a budget larger than €5,000,- you have to submit your proposal with a budget at least 9 months before the event will take place. You’re kindly requested to take this into account and apply well in advance.

How to apply?
Your application must contain a letter of motivation, in which you present what the funding will be used for, and how the project will benefit and involve CLUE+. Where relevant, the application should also satisfy the criteria mentioned above. A letter of motivation must include a budget estimate specifying all costs, without which your application will not be considered.

The application should be addressed to the CLUE+ policy officer, Ms. Rita Hermans and...
sent to clue@vu.nl in pdf format. As soon as all documents have been received, the applicant will be sent a message of confirmation. The submitted applications will be reviewed once a month by the Management Team CLUE+ and you will be notified of the decision within a week afterwards.

When the application for funding is granted.
In case the funding is granted, the applicant will receive a letter of confirmation. In this letter the applicant will find instructions on how to claim the funded amount. All funding received from CLUE+ must be spent and accounted for within six weeks after the initiative/period/event has taken place. If you fail to do so, the funding will be cancelled. Costs exceeding the funded amount will be declined. On the other hand, if not all funding has been spent, the CLUE+ office will inform you how to repay the amount left.

If the applicant has been granted funding exceeding €5.000,- (e.g. for a conference or symposium), a separate internal order number will be created by the CLUE+ office and the amount granted will be booked to that order number. For more information regarding the order number please contact the CLUE+ office.

When an event/activity/initiative needs a website, the applicant will contact the CLUE+ office for information. CLUE+ provides the opportunity to host a webpage within the CLUE+ website for registration and information purposes.

How to report?
After the funded initiative/period/event, the applicant is required to send the following documents to the CLUE+ office (clue@vu.nl) within six weeks:
1. An overview of costs along with relevant bills and receipts.
2. A brief report in English (max. 250 words) of the initiative/period/event funded (including date, place, attendance numbers etc.).

CLUE+ Talent Fund
Talent development is one of the major objectives of CLUE+, and the CLUE+ Talent Fund is one of its instruments to achieve that goal. This fund offers talented (research) master students, PhD students and Post-docs the opportunity to work on or submit an application for further research, within the framework of CLUE+, or to work on their CV through activities that will enhance their prospects in the academic sector.

For whom?
The CLUE+ Talent Fund is meant for excellent young Post-docs, PhD candidates and (research) master students who have a remarkable talent for scientific research, who want to enter the world of academia, and who want to develop their skills in a CLUE+ framework.

What to apply for?
- PhD candidates and Post-docs can apply for a grant from this fund in order to prepare an application for a Marie Curie Grant, a VENI Award or a comparable source of funding.
- External PhD candidates supervised by a CLUE+ staff member who are in the final stages of their PhD research can apply for funding to complete this final phase.
- Candidates who have recently obtained their master’s degree (or will obtain one soon) can apply for funding with the aim of submitting a grant application for an individual PhD programme in the Humanities that will be supervised by a member of CLUE+, for example in the NWO second round for PhDs in the Humanities. They can also apply for funding to help them work on their CV through certain activities that can increase their chances of obtaining funding for PhD research.
- Excellent master students and their tutors can apply for an ‘education grant’ or student assistantship for a specific project.

How to apply?
The applicant must submit the following documents:
• Letter of motivation (max. 2 pages A4);
• CV;
• Letter of recommendation from professor or supervisor;
• Detailed budget estimate, max. €5,000,-;
• Deliverables, such as applications, articles, etc.;
• The maximum amount of funding is €5,000,-. Applications may be submitted throughout the year.

What are the assessment criteria?
• All applicants will be assessed by MT CLUE+ according to the following criteria:
  • The quality of the researcher;
  • The quality, innovation and scientific impact of the research proposal;
  • Chance of success;
  • Use of knowledge;
  • Societal impact and valorization.

CLUES publication fund
CLUES is CLUE+’s international scientific series in the fields of culture, cognition, history and heritage. It covers PhD studies, scientific reports of contract research, conference proceedings, etc. which have been written by, or were conducted under the supervision of, members of the research institute CLUE+. However, other organizations appealing to a broadly interested readership in culture, cognition, history and heritage are also invited to submit their manuscripts to the series. All manuscripts to be submitted are expected to be of the highest scientific standards and to present data of international relevance. The series is published by Sidestone Press.

How to apply?
The manuscript should be addressed to the CLUE+ policy officer, Ms. Rita Hermans and sent to clue@vu.nl in pdf format. All manuscripts have to be accompanied by a motivation letter and a letter of recommendation of a CLUE+ member. When the manuscript is a PhD’s final theses, the recommendations of the reading committee has also to be send with the manuscript. As soon as all documents have been received, the author will be informed about the procedure. The manuscript will be discussed by the Management Team CLUE+ which is also the Editorial Board of CLUES and the author will be notified of the decision within a week afterwards.

Language
Contributions should be written in English. Manuscripts in other languages will be accepted only in exceptional circumstances.

Contact
For further information please contact clue@vu.nl.

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